

PORTSMOUTH WATER AND FIRE DISTRICT

1944 East Main Road, Portsmouth, Rhode Island

401-683-2090

ADMINISTRATIVE BOARD MEETING

AGENDA

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July 16, 2013

7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL

2. GUESTS

A. Lisa Sinclair, Request for Leakage Relief, 1344 West Main Road

B. Shane Ventura, Request for Leakage Relief, 20 Musselbed Shoal Road

3. CORRESPONDENCE

A. Letter Dated 6/14/13 to David Faucher, Town of Portsmouth re Fire Hydrant Charges

4. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of May 21, 2013

B. Approve Administrative Executive Session Meeting Minutes of May

21, 2013

C. Approve Administrative Board Meeting Minutes of June 18, 2013

D. Approve Administrative Executive Session Meeting Minutes of June 18, 2013

E. Extend the Period for Public Filing of Minutes Until the Next Meeting for Preparation and Review by the Board

5. UNFINISHED BUSINESS

A. Meeting with Outreach Coordinator from the Office of Senator Reed re: Aquidneck Island Water Utilities

B. Refinancing of 2002 Bond

6. NEW BUSINESS

A. Approve Payment of Bills Listed

B. Retroactive Approval of Payment of Licensing Fee to RI Department of Health

C. Retroactive Approval of Transfer of Funds from BankNewport to Citizens Bank.

D. Budget to Actual Report

E. Assign Audit Review to Administrative Subcommittee (P. Driscoll)

F. Performance Recognition of Staff (P. Driscoll)

7. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

1) Northern Waterfront Associates LLC, Newport Beach Club Pool Pavilion, Map 17, Lot 8

B. Demand Report

C. Operations Report

D. Disposal of Assets

Continued

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REPORT FROM GENERAL MANAGER - Continued

E. AMI Project - Update

F. Legislation - Update

G. Newport Water Department WTPs Project – Update

H. RI-DOT Projects – Update

1) West Main Road - Safety Improvements

2) East Main Road, Stub Toe Lane & Fairview Lane Intersection – High

Hazard Intersection

I. Water Resources Board Demand Management Strategy – Response to Comments

J. Comprehensive Leak Detection Report

K. Request Authorization to Solicit Bids for Snow Plow and Spreader

L. Request Authorization to Solicit Bids for Repaving Access Driveway to Quaker Hill Tanks

8. REPORT FROM LEGAL COUNSEL

9. EXECUTIVE SESSION 42-46-5 (a) (2)

A. Litigation: 42-46-5 (a) (2)

1) Newport Water Department – PUC Docket #4025, Supreme Court Appeal

2) Newport Water Department – Contract Negotiations

B. Vote Regarding Disclosure of Votes and Disposition of Minutes

C. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Posted – 07/12/13

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.